

East Lampeter Township

Procedure for Applicants to obtain a Building / Zoning Permit will be as follows:

For One & Two Family Residential Building Permits

1. Applicant for a One or Two Family Residential Building Permit will submit two (2) complete sets of plans along with any accompanying documents & specifications, the completed East Lampeter Township Application for a One or Two Family Zoning Permit, and a plot plan of the property showing the proposed location of the dwelling and/or proposed building addition to the Assistant Zoning Officer for processing. No inspections are to be performed until the Township has released the Building / Zoning Permit without prior approval of the Building Code Official (BCO). If the development has a name, that name must appear on the Building Permit Application.
2. Initially, only a Footer & Foundation Deferred Permit will issued for projects involving new building construction or building addition. A Full Building Permit will be issued only after receipt of a certification from a Professional Land Surveyor registered in the Commonwealth of Pennsylvania stating that the footer & foundation of the building are within the approved building envelope and clear of any utility , storm water management or sanitary sewer easements: that the elevations of the footer, foundation & first floor elevation are within the parameters of the approved Storm Water Management Plan; that the footer, foundation & first floor elevations are located in compliance with the approved Land Development Plan for the project; that proposed building is at the location shown on the approved Final Plan for the project; and that the storm water management berm, outlet structure & emergency spillway have been constructed per approved Storm Water Management Plan, all subject to review, verification and approval by appropriate Township staff.
3. The Certificate of Use and Occupancy will be issued by East Lampeter Township. The BCO must be notified prior to final inspection of a project to coordinate such final inspection. The BCO must inspect the project prior to issuing a Certificate of Occupancy. Upon such successful inspection and upon receiving a list of all inspection performed and the result of such inspections signed by the inspector who performed the inspections, the Certificate of Use & Occupancy will be issued by East Lampeter Township.

Effective Date: October 1, 2009

Application for Residential Building Permit and Plans Examination

Plan Review Firm Associated Building Inspections P.O. Box 423 Ephrata, PA 17522 P: (866) 733-1654 F: (866) 733-1654	EAST LAMPETER TOWNSHIP 2250 Old Philadelphia Pike Lancaster, PA 17602 Phone (717) 393-1567 Fax (717) 393-4609
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PERMIT NUMBER: _____ Account #: _____ Zoning District _____

LOCATION OF PROJECT	Address _____ City _____ State _____ Zip _____ Intended Use _____
OWNER OF RECORD	Name of Owner _____ Address of Owner _____ City _____ State _____ Zip _____ Phone Number of Owner _____
PROJECT INFO	<input type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> Foundation Only <input type="checkbox"/> Change of Use <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical Brief Description of Project _____ _____ Cost of Construction _____ Sq. Footage _____ Structure Width _____ Depth _____ Height _____ Date of Project Completion _____

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code), any additional approved building code requirements adopted by the Municipality and the approved Subdivision/Land Development Plan. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Applicant for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

The issuance of this permit is based upon the facts stated and representations made in this application. A permit may be revoked if the use and or structure for which it has been issued violates any applicable Township, State or Federal law or regulation. This permit may also be revoked if it has been issued in error or if issuance was based upon any misrepresentations or errors in the application or otherwise made by the applicant.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

APPLICANT SIGNATURE REQUIRED	Applicant Printed Name _____ Applicant Address _____ City _____ State _____ Zip _____ Applicant Signature _____ Date _____ Telephone # _____ E-mail _____
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Permit # _____

Contractor Information

General Contractor

General Contractor _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____ Mobile _____

Framing Contractor

Framing Contractor _____ Contract # _____
Scope of Work _____

Electrical Contractor

Electrical Contractor _____ Contract # _____
Scope of Work _____

Plumbing Contractor

Plumbing Contractor _____ Contract # _____
Scope of Work _____

Heating Contractor

Heating Contractor _____ Contract # _____
Scope of Work _____

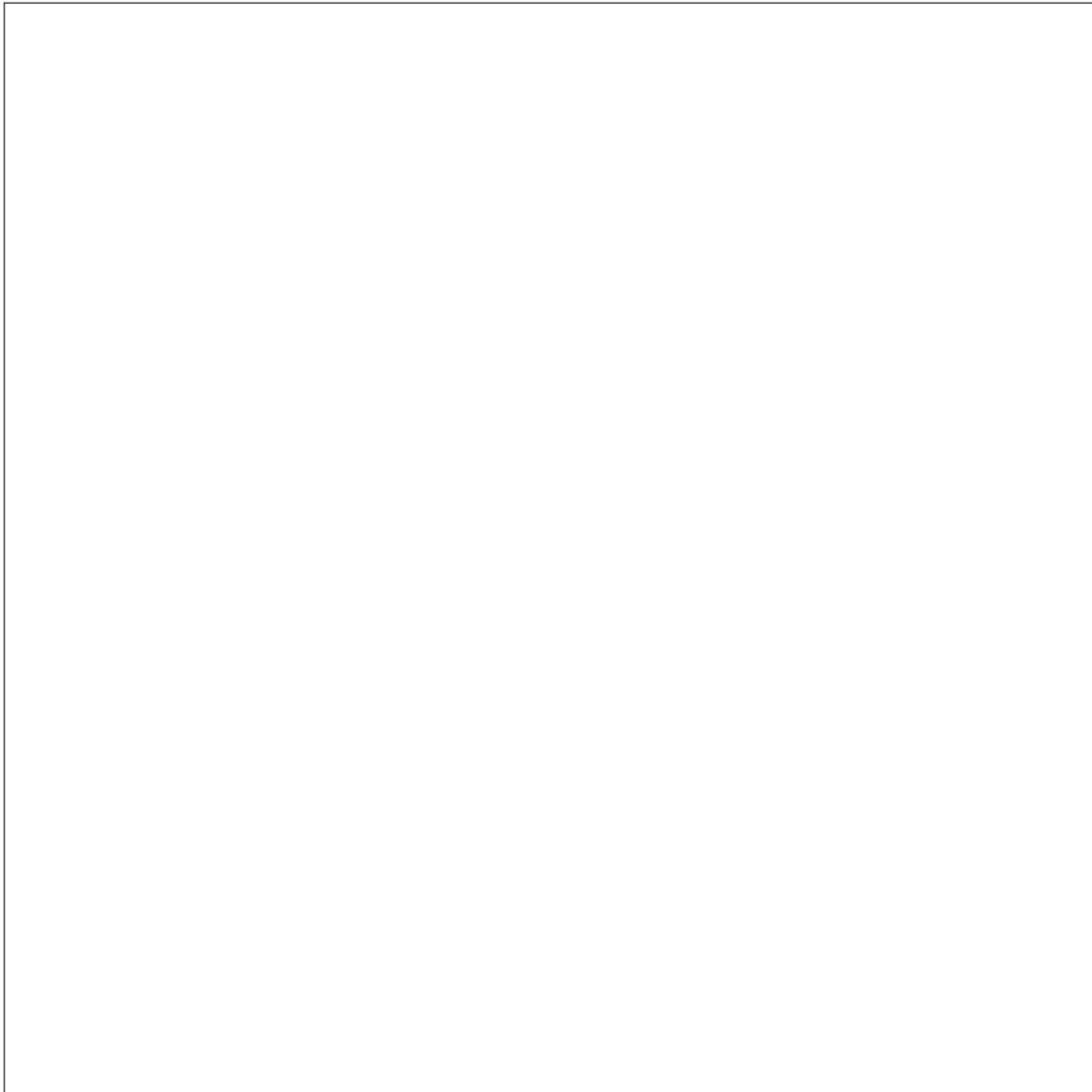
Foundation Contractor

Foundation Contractor _____ Contract # _____
Scope of Work/Type of Work _____

Permit # _____

PLOT PLAN

A plot plan showing the lot size, existing and planned structures, existing and planned driveways and parking areas, interior and exterior storage areas, and all significant features such as flood plains, wetlands, easements, and drainage ways shall be submitted with this application. Until a plan is submitted, this application shall not be considered complete and shall not be processed.



Please show the following on the Plot Plan:

1. Size of the Lot
2. Location of existing and proposed structures (include setback measurements)
3. Street and driveway location

Workers Compensation Insurance Coverage Information

(Attach to Zoning and/or Building Permit Applications)
(If work is being done by homeowner you are exempt from this form)

A. THE APPLICANT IS: (THIS INCLUDES ALL SUBCONTRACTORS)

A contractor within the meaning of the Pennsylvania Workers Compensation Law
 Yes No

If the answer is "YES" complete Section (B), If "NO" complete Section (C).

B. INSURANCE INFORMATION:

Name of applicant: _____

Federal or State employer identification No. _____

Applicant is a qualified self-insurer for workers compensation.
 Certificate attached

Name of Workers Compensation Insurer: _____

Workers Compensation Insurance Policy No. _____
 Certificate attached

Policy Expiration Date: _____

C. EXEMPTION:

Complete Section C if the applicant is a contractor claiming exemption from providing workers compensation insurance. (MUST GET NOTARIZED).

The undersigned swears or affirms that he/she is not required to provide Workers Compensation Insurance under the provisions of Pennsylvania's Workers Compensation Law for one of the following reasons, as indicated:

Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township.

Religious exemption under the Workers Compensation Law.

Subscribed and sworn to before me this
_____ day of _____ 20____

(Signature of Notary Public)

My commission expires: _____

(SEAL)

Signature of applicant _____

Address _____

County of _____

Municipality of _____